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UNITED STATES DEPARTMENT OF AGRICULTURE
SOIL CONSERVATION SERVICE
Washington 25, D. C.

Field Memorandum SCS-1147

Re: Delegation of Authority
to Direct Travel

April 23, 1952

TO ALL RANKING FIELD OFFICERS:

By virtue of the authority vested in me as Chief, Soil Conservation Service, Department of Agriculture, to authorize travel or to empower my subordinates to authorize travel (U.S.D.A. Administrative Regulations, 7 AR 529), I hereby delegate authority to the following officials to direct travel of Soil Conservation Service employees or employees from other Government agencies who are on detail to the Soil Conservation Service:

1. The Deputy Chief of the Service and the Chief and Deputy Chief, Budget and Finance Division, Washington, D. C., may authorize travel (1) within the continental limits of the United States, (2) from points within the Virgin Islands and the Islands of Puerto Rico to points within and between those islands, (3) within the Territory of Alaska from points therein, and (4) within the Territory of Hawaii from points therein.
2. Regional Directors and the Chiefs and Deputy Chiefs of Regional Budget and Finance Divisions may authorize travel within the continental limits of the United States.
3. State Conservationists and State Administrative Officers or State Administrative Assistants may authorize travel within the boundaries of their respective states.
4. The Regional Director and the Chief and Deputy Chief of the Regional Budget and Finance Division at Spartanburg, South Carolina, and the Director of the Caribbean Area and his Administrative Assistant and the Research project supervisor in Puerto Rico may authorize travel from points within the Islands of Puerto Rico and the Virgin Islands to such points within and between these islands as may be necessary.
5. The Regional Director and the Chief and Deputy Chief of the Regional Budget and Finance Division at Portland, Oregon, may authorize travel within the Territory of Alaska from points therein and within the Territory of Hawaii from points therein.
6. The State Conservationist and State Administrative Assistant in Minnesota may authorize travel to La Crosse, Wisconsin, and to Fargo and Wahpeton, North Dakota.

7. The State Conservationist and State Administrative Assistant in North Dakota may authorize travel of employees headquartered at MacIntosh, South Dakota, and Fairview, Montana, to such points in North Dakota as may be necessary.

The authorities outlined above extend also to officials acting in any of the capacities listed.

Robert M. Salter

